20th March 2020

Dear Parents

School will close at the end of the day. We will open to those children who have been offered a place in our reduced provision. We will contact you directly if your child is to be offered a place within the reduced provision. We will be offering a care service only.

Since the Key Worker categories were published, we have seen a sharp rise in the number of parents requesting a place. Numbers have exceeded recommended levels. As a result, we are going to have to prioritise places.

If you are able to care for your child safely at home, I ask that you do so. This will mean that we will be able to remain open for those children who absolutely need to attend. The Government advice is that parents should keep their children at home, wherever possible.

I will be prioritising places according to the following criteria:

- 1. Vulnerable children (including children with an EHCP) and children where both parents are Key Workers or single parents are a Key Worker.
- 2. Children where one parent is a Key Worker

We will be calling families today to confirm if their child can be offered a place.

Kind regards

Mrs Clare Scott Headteacher